**FORM 1**

**PROPOSAL SUMMARY FORM**

1. **PROPOSER’S LEGAL NAME:\_\_\_\_**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. **PROPOSER’S CONTACT INFORMATION**

**CONTACT NAME**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**TELEPHONE NO.** : (Landline) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Cellular) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**FACSIMILE:**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**ELECTRONIC MAIL ADDRESS:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PROPOSER’S FEDERAL TAX ID** **NO.:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **LEGAL ENTITY OF PROPOSER**

□  **Individual** □ **Limited Liability Company** □ **General Partnership**

□ **Corporation** □ **Limited Partnership** □ **Joint Venture**

**Other (Please specify):** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Legal Entity of Proposer:**  Please be advised that, at the time of submission of the OM/RFP responses, the Proposer must be a legal business entity (partnership, Limited Liability Company or corporation, for example) authorized to do business in the State of Florida, Miami-Dade County and the City of Miami under the proposal entity’s legal name.

1. **PROPOSER’S PRINCIPALS (Please include full name and title; attach a separate page for additional principals).**
2. 4.
3. 5.
4. 6.

Please be advised that any principals included on this Form may not be substituted or withdrawn from participation after the Submission Date unless the City Manager specifically authorizes in writing a request for substitution.

1. **PERSON(S) AUTHORIZED TO NEGOTIATE AND SIGN THE AGREEMENT(S):**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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1. **DEFAULTS ON CITY CONTRACTS:**

Please state whether:

1. The Proposer or any principals comprising the Proposer was ever in arrears to the City for any debt or obligation within the past ten (10) years; Yes No
2. The Proposer or any principals comprising the Proposer have had uncured defaults or have failed to perform under the terms of any agreement or contract with the City within the past ten (10) years; Yes No
3. The Proposer or any principals are in default under any agreement or contract with the City on the date and time the proposal is due; Yes No
4. The Proposer or any principals have caused fines to be levied against the City within the past ten (10) years; Yes No
5. The Proposer or any principals have initiated any current, pending or past litigation against the City within the past five (5) years; Yes No
6. The Proposer or any principals have any litigation or a legal dispute involving a real estate venture within the past ten (10) years; Yes No
7. The Proposer or any principals have current, pending or past bankruptcies or foreclosures within the past seven (7) years on projects the Proposer or the Proposer’s principals have owned or controlled; Yes No
8. The Proposer or any principals have caused any city-owned land or improvements to incur environmental damage, environmental contamination liability or any other liabilities. Yes No

Notwithstanding the foregoing, any Proposer or principals of the Proposer who disputes the City’s claim or demand for any debt or obligation, may, during the pendency of the dispute, deposit the amounts the City claims are due in an escrow account, subject to an escrow agreement negotiated with the City prior to responding to this RFP and seek a judgment from a court of competent jurisdiction. Any such escrowing of funds shall allow a Proposer to qualify to respond to this RFP and the funds shall be held in escrow until the dispute is resolved. If the City has quantified a dollar amount attributable to a failure to perform under (ii), above, a Proposer disputing such claim or demand may also avail itself of the escrow provisions.

**Failure to Disclose Information**

The Proposer shall be automatically disqualified from further consideration in this RFP process if the Proposer or Proposer’s principals fail to disclose information relating to the following:

1. outstanding arrearages or indebtedness with the City;
2. uncured defaults or the failure of any of the above to perform under the terms of any agreements or contracts with the City contracts within the past ten (10) years;

1. any default with the City under any agreement or contract on the date and time the proposal is due;

1. any fines any of the above have caused to be levied against the City;
2. any current, pending or past litigation against the City within the past five (5) years;
3. any litigation or legal dispute involving a real estate venture within the past ten (10) years;
4. current, pending or past bankruptcies or foreclosures within the past seven (7) years on any projects any of the above have owned or controlled;
5. the role of any of the above in causing any city-owned land or improvements to incur environmental damage, environmental contamination or any other liabilities.
6. **BUSINESS/FINANCIAL REFERENCES FOR PRINCIPALS**

Please provide three (3) Business References for each of the Principal(s) and one (1) financial reference. Attach additional pages as necessary.

BUSINESS REFERENCE 1:

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Name/Title

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Company Name Telephone No./Email**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Address**

BUSINESS REFERENCE 2:

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Name/Title

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Company Name Telephone No./Email**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Address**

BUSINESS REFERENCE 3:

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Name/Title

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Company Name Telephone No./Email**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Address**

FINANCIAL REFERENCE 1:

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Name/Title

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Bank/Financial Institution Name Telephone No./Email**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Address of Bank/Financial Institution**

PLEASE BE ADVISED THAT THE FINANCIAL REFERENCE MUST BE ACCOMPANIED BY A LETTER OF COMMITMENT ON THE FINANCIAL INSTITUTION’S LETTERHEAD.

**RFP 15-16-009 SUMMARY**

1. **PROPOSED LIST OF CAPITAL IMPROVEMENTS TO PROPERTY**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**ATTACH 8 ½” x 11” SKETCH SHOWING PROPOSED REMODELLING, RENOVATION BUILD-OUT IMPROVEMENTS OF PROPERTY. ALL COPIES MUST INCLUDE COPIES OF THIS SKETCH.**

1. **PROPOSED DOLLAR ($) AMOUNT**

**OF CAPITAL IMPROVEMENTS**  $ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **PROPOSED TOTAL VALUE OF**

**IMPROVEMENTS AND/OR LAND** $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**OM 15-16-008 SUMMARY**

1. **PROPOSED PURCHASE PRICE** $ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. **PROPOSED LEASE-BACK RENT** $ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. **PROPOSER’S SIGNATURE**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Print Name/Title

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Company Name