

City of Miami



May 16, 2016

RE: Addendum IX, Offering Memorandum (“OM”) No. **15-16-008** for the sale of the Miami Riverside Center and Request for Proposals (“RFP”) No. **15-16-009** for the development of a new City of Miami administrative facility (collectively the “OM/RFP”)

Attention Registered Proposers:

This mailing is “Addendum IX” and becomes an official addendum to the OM/RFP document. Please note below that the proposal due date has been revised to Monday, June 20, 2016 at 2PM.

Enclosed please find the following items:

- OM/RFP Revisions

When sending correspondence, please address the original to CBRE | Brokerage Services, the City’s broker (“Broker”) for this project, with a copy to the attention of the project designee at the City of Miami. Failure to follow these requirements may result in your question not being answered or replied to.

Should you have any questions, please do not hesitate to write:

Broker

Shay Pope
CBRE | Brokerage Services
200 East Las Blvd, Suite 1620
Fort Lauderdale, FL 33301
shay.pope@cbre.com

Project Designee

Jacqueline Lorenzo
City of Miami | Real Estate & Asset Management
444 SW 2nd Avenue, 3rd Floor
Miami, FL 33130
jlorenzo@miamigov.com

cc: Todd B. Hannon, City Clerk

**ADDENDUM IX
OFFERING MEMORANDUM 15-16-008 &
REQUEST FOR PROPOSALS 15-16-009**

OM/RFP Revisions: The following revisions have been made to the OM/RFP document as indicated below. Added text is underlined and deleted text is stricken.

The following sections of the OM/RFP have been changed as follows:

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Proposals for the OM and RFP must be received no later than ~~May 17, 2016~~ June 20, 2016 by 2:00 PM and must be delivered to the Office of the City Clerk (First Floor Counter), City Hall, 3500 Pan American Drive, Miami, Florida 33133. CBRE, Inc. and the City will not consider late, incorrectly delivered, non-responsive, or incomplete proposals. The successful Proposer(s) will be subject to the requirements of the Charter of the City (“City Charter”) and Code of the City, as amended (“City Code”), including without limitation, Sections 3(f)(iii) and sections 29-A through D of the City Charter, and Chapter 18, Article V of the City Code.

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A. Proposal Deadline and Format

Proposals are due on ~~May 17, 2016~~ June 20, 2016 by 2:00 p.m. at the Office of the City Clerk, City of Miami, City Hall, 3500 Pan American Drive, First Floor Counter, Miami, Florida 33133. The City shall not accept any proposals after this stated deadline or at any other location other than the Office of the City Clerk. Proposals must specifically indicate whether the proposal is for one or both the OM and RFP by marking the proposal as “Proposal for Miami Riverside Center OM No. 15-16-008”, and/or “Proposal for City Administrative Building RFP No. 15-16-009”, as applicable.

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Proposal Due Date and Event Schedule

The following dates are tentative and subject to change

Process	Date
Final Solicitation Posted	Tuesday, February 2, 2016
MRC Site Tour	Thursday, March 3, 2016
Proposer’s Questions Due to CBRE	Monday, May 2, 2016 by 2:00 PM
Proposals Due	Tuesday, May 17 <u>Monday, June 20</u> , 2016 by 2:00 PM
Presentations to Selection Committee	Wednesday, June 1, 2016 <u>TBD</u>
Selection Committee Evaluation	Thursday, June 2, 2016 <u>TBD</u>
Recommendation from City Manager to City Commission	Thursday, July 28, 2016 <u>TBD</u>
Final Ballot Resolution	Thursday, July 28, 2016 <u>TBD</u>
Election	Tuesday, November 8, 2016 <u>TBD</u>